RCBC

ACCOUNT MAINTENANCE FORM

To Business Center: _____ Date: _____

Please process the following pertaining to the account stated below:

Account Number: | | | | | | | | | | | | | | | | | Account Name: _____

*Please mark with "/" item/s for maintenance:

CHANGE IN	FROM	TO
☐ Account Information		
Name		
Address ( ) Present ( ) Permanent ( ) Mailing		
Phone ( ) Home ( ) Business ( ) Mobile		
Marital Status		
☐ Settlement CASA		
☐ Instruction Upon Maturity		
☐ Product Type		
☐ Others (Please Specify)		
☐ Signatories (Signature Card attached)		
☐ Account Closure		
☐ Account Status from Dormant to Active		

_____ SIGNATURE VERIFIED
Accountholder's Signature

_____ SIGNATURE VERIFIED
Accountholder's Signature

FOR BANK USE ONLY		
Processed by:	Approved By:	Date:

PF-AMF-01 (JUL 2017) CRIS