



APPLICATION FOR COMPANY ACCREDITATION

\_\_\_ with Company Guarantee \_\_\_ w/o Company Guarantee

COMPANY NAME: \_\_\_\_\_
OFFICE / BUS. ADDRESS: \_\_\_\_\_
TEL. NO.: \_\_\_\_\_ YRS. IN ABOVE ADD: \_\_\_\_\_ OWNED: \_\_\_\_\_ RENTED: \_\_\_\_\_
PLANT ADDRESS: \_\_\_\_\_
NATURE OF BUSINESS: \_\_\_\_\_ YRS. IN BUSINESS: \_\_\_\_\_
SUBSIDIARIES: \_\_\_\_\_
EQUITY PROFILE PRODUCT / SERVICES OFFERED:
Authorized Capital Stock: \_\_\_\_\_
Subscribed Capital: \_\_\_\_\_
Paid-up Capital Stock: \_\_\_\_\_

PAYROLL DETAILS

Table with 4 columns: Payroll Date, Period Covered, Deduction Cut-Off, Preferred Billing Cycle. Rows for Pay 1 and Pay 2.

EMPLOYEE PROFILE

Table with 5 columns: RANK / POSITION, HEAD COUNT, SALARY RANGE (LOW, HIGH), AVERAGE TENURE, ATTRITION RATE.

MANAGEMENT PROFILE & AUTHORIZED SIGNATORIES

Table with 4 columns: Name of Officer, Position / Rank, Birthdate (MM/DD/YY), Salary Loan Signatory? (Y/N).

TRADE REFERENCES

Table with 3 columns: Name of Customer/Supplier, Contact Person, Contact No.

DEPOSITS

Table with 6 columns: Name of Bank, Branch, Type, Account No., Contact Person, Contact no.

CREDIT REFERENCES

Table with 6 columns: Bank, Facility, Amount/OB, Credit Line/Term, Contact Person, Contact no.

The information contained herein are in all respect true and correct, and I/we authorize you to act upon or use the same as basis of our evaluation and information.

\_\_\_\_\_  
Date Signature over Printed Name Position / Rank