

## Documentary Checklist for Money Service Business Account Onboarding RCBC Forex Brokers Corporation

*This documentary checklist is for the account onboarding of Money Service Business (i.e., money changers, foreign exchange dealers and remittance agents) for buy and sell of spot foreign exchange with RCBC Forex Brokers Corporation.*

- Certificate of Registration issued by the BSP and BSP Letter accompanying the Certificate of Registration
- Official Receipt paid on Annual Renewal of license with the BSP
- Certificate of Registration issued by the AMLC
- Business Documents
  - Latest filed General Information Sheet (for Corporations)
  - Latest Business Permit (for Sole Proprietorship)
  - DTI Registration (for Sole Proprietorship)
- Copy of Money Laundering and Terrorist Financing Prevention Program (MLPP) Manual
- Latest Audited Financial Statements
- Notarized Third Party Reliance Sworn Certification (Please refer to Attachment 1)
- Certificate of Compliance with AML Policy Manual (Please refer to Attachment 2)
- RCBC Forex AML Questionnaire (Please refer to Attachment 3)

Submitted by:

Contact Number:

Date: