



# FOREIGN CURRENCY CONVERSION FORM

|  |                       |
|--|-----------------------|
| <b>Client Name</b>                                 | <b>Account Number</b> |
| <b>MACHINE VALIDATION</b>                          |                       |
| THIS SERVES AS YOUR RECEIPT WHEN MACHINE VALIDATED |                       |

**CLIENT INSTRUCTION**  
 (Please select type of foreign currency conversion)

|   |  |
|---|--|
| <input type="checkbox"/> <b>I want to sell FX</b>   |  |
| <b>FX Currency</b><br><input type="checkbox"/> USD<br><input type="checkbox"/> _____  | <b>FX amount in figures</b>  |
| <b>FX amount in words</b>   |  |
| <b>Fund FX via</b><br><input type="checkbox"/> Cash (FX Notes)<br><input type="checkbox"/> Withdrawal from FCDU Account No. _____ |  |
| <b>Currency to be received</b><br><input type="checkbox"/> PhP<br><input type="checkbox"/> USD<br><input type="checkbox"/> _____  | <b>Receive via</b><br><input type="checkbox"/> Cash<br><input type="checkbox"/> Credit Account No. _____ |
| <b>Exchange Rate (to be provided by the Bank)</b>   | <b>Amount to be received (to be provided by the Bank)</b>  |
| <b>Client's/Representative's acknowledgement receipt of Cash</b>  |  |
| SIGNATURE OVER PRINTED NAME   |  |

|  |   |
|--|---|
| <input type="checkbox"/> <b>I want to purchase FX</b><br>(For peso payments, also accomplish BSP Application to Purchase Foreign Exchange) |   |
| <b>FX Currency</b><br><input type="checkbox"/> USD<br><input type="checkbox"/> _____   | <b>FX amount in figures</b>   |
| <b>FX amount in words</b>  |   |
| <b>Currency to be paid</b><br><input type="checkbox"/> PhP<br><input type="checkbox"/> USD<br><input type="checkbox"/> _____               | <b>Payment via</b><br><input type="checkbox"/> Cash<br><input type="checkbox"/> Withdrawal from Account No. _____ |
| <b>Exchange Rate (to be provided by the Bank)</b>  | <b>Amount to be paid (to be provided by the Bank)</b>   |
| <b>Receive FX via</b><br><input type="checkbox"/> Cash (FX Notes)<br><input type="checkbox"/> Credit FCDU Account No. _____                |   |
| <b>Client's/Representative's acknowledgement receipt of Cash</b>   |   |
| SIGNATURE OVER PRINTED NAME  |   |

|   |                                     |  |                                     |  |   |
|---|-------------------------------------|--|-------------------------------------|--|---|
| <b>Source of Funds</b>  |                                     |  |                                     |  |   |
| <input type="checkbox"/> Allowance  | <input type="checkbox"/> Commission | <input type="checkbox"/> Inheritance     | <input type="checkbox"/> Pension    | <input type="checkbox"/> Salary/Compensation         | <input type="checkbox"/> Proceeds from sale of property |
| <input type="checkbox"/> Business   | <input type="checkbox"/> Donation   | <input type="checkbox"/> Lottery/Winning | <input type="checkbox"/> Remittance | <input type="checkbox"/> Dividends/Interest Earnings |   |
| I/We hereby certify that the information I/we provided are true and correct. For purchase/sale to be funded by way of debit from or to be credited to my/our deposit account, I/we understand that this document shall serve as sufficient proof of my/our consent for the Bank to debit/credit my/our aforementioned account with RCBC. I/We understand that this transaction is also subject to the Terms and Conditions of Rizal Commercial Banking Corporation (RCBC) covering its deposit accounts, which may be changed, revised or supplemented from time to time. I/We authorize RCBC to disclose to relevant regulatory agencies and third-party auditors the information provided to RCBC for purposes of satisfying the requirements related to anti-money laundering and counter-terrorist financing monitoring, review, investigation and audit of the said transaction. I/We hereby further declare under the penalties of perjury that my/our co-depositor(s) is/are still living. |                                     |  |                                     |  |   |
| CLIENT'S SIGNATURE OVER PRINTED NAME  |                                     |  |                                     |  | DATE  |

|  |
|--|
| <b>AUTHORIZATION TO RELEASE CASH TO A REPRESENTATIVE</b>   |
| I/We authorize RCBC to release the cash proceeds of this FX conversion to my/our representative whose name and signature appear below. |
| CLIENT'S SIGNATURE OVER PRINTED NAME   |
| REPRESENTATIVE'S SIGNATURE OVER PRINTED NAME   |
| <b>ID presented by client's representative (to be filled out by the Bank)</b>  |

|   |                   |
|---|-------------------|
| <b>FOREIGN CURRENCY NOTES SERIAL NUMBERS</b>  |                   |
| (If space is insufficient, attach a separate list or indicate at the back of the form the FX notes serial numbers duly signed by the client/representative) |                   |
| <b>Denomination</b>   | <b>Serial No.</b> |
|   |                   |
|   |                   |
|   |                   |
| <b>Client/Representative's confirmation of FX notes serial numbers</b>  |                   |
| CLIENT'S/REPRESENTATIVE'S SIGNATURE OVER PRINTED NAME   |                   |

|   |                                       |                                       |
|---|---------------------------------------|---------------------------------------|
| <b>Treasury Confirmation Code (if applicable)</b> | <b>Processed by</b>                   | <b>Verified/Approved by</b>           |
|   | SIGNATURE OVER PRINTED NAME      DATE | SIGNATURE OVER PRINTED NAME      DATE |