

Date (MM/DD/YY) _____

☐ INITIAL

☐ UPDATING

General Information

First Name	Middle Name	Last Name
Gender (M/F)	Date of Birth (MM/DD/YY)	Place of Birth
Nationality	Citizenship (If dual, indicate both citizenship)	Country of Birth
Mother's Maiden Name	Marital Status	Name of Spouse (If Married)
Highest Educational Attainment	Tax Identification No. (TIN)	ID No. - SSS/GSIS/Passport/ACR No.

Registered Address					
Number	Street	District/Town/Brgy.	City/Province	Zip Code	Phone No(s). Fax No.

Permanent Address (Please fill up if different from Present Address)					
Number	Street	District/Town/Brgy.	City/Province	Zip Code	Phone No(s). Fax No.

Business Address					
Number	Street	District/Town/Brgy.	City/Province	Zip Code	Phone No(s). Fax No.

US Address					
Number	Street	City/State	Zip Code	Phone No(s).	Fax No.

Mailing Address	US TIN (for US Citizens)
<input type="radio"/> PRESENT ADDRESS	<input type="radio"/> BUSINESS ADDRESS
<input type="radio"/> PERMANENT ADDRESS	<input type="radio"/> US ADDRESS

Did you stay in the US for a total of 183 days within 3 years or for 31 days or more in the current calendar year?

☐ YES

If yes, period/date of stay _____

☐ NO

Financial Information

Employment Status	Employer/Business
Position/Designation	Nature of Employer's/Your Business
Source of Funds	Gross Annual Income
	<input type="radio"/> Up to 1,000,000
	<input type="radio"/> 5,000,001 - 10,000,000
	<input type="radio"/> Above 20,000,000
	<input type="radio"/> 1,000,001 - 5,000,000
	<input type="radio"/> 10,000,001 - 20,000,000

Other Banks and Credit Cards	Home Ownership
Bank Name	No. Of Credit Cards
Products Availed	No. of Cars Owned
Amount	

Client Acknowledgement

I/We hereby affirm that all information herein stated and those appearing in accompanying attachments (if any) are true and correct and hereby authorizes RCBC Leasing and Finance Corporation to verify such information as it may require. I/We hereto agree to notify you in writing of any change in the information supplied in this form.

Print Name, Sign, and Date

FOR RCBC LEASING'S USE ONLY

Business Unit	Client ID	Group ID
Industry BSP Eco Act	PSIC Code	

Identification / Documents Presented

Document	Reference/ID Number	Date of Issue	Expiry Date

Relationship Details

RCBC Leasing Relationship:	<input type="radio"/> NON-DOSRI	<input type="radio"/> DOSRI	If DOSRI, what position: _____
How Obtained:	<input type="radio"/> WALK-IN	<input type="radio"/> REFERRED BY: _____	<input type="radio"/> SOLICITED BY: _____
Relationship Start Date:	Relationship Officer: _____		

DATA PRIVACY CONSENT

In accordance with the Data Privacy Act (DPA) of 2012, its Implementing Rules and Regulations (IRR), issuances of the National Privacy Commission (NPC), and other relevant laws of the Philippines, I am allowing RCBC Leasing and Finance Corporation/RCBC Rental Corporation (RLFC/RRC) to collect, generate, use, process, store, and retain my personal and sensitive personal information¹ so that RLFC/RRC can provide its services in relation to its financing services.

As such, I agree and authorize RLFC/RRC to:

1. Use and process my personal and other information and my company's/business' information as disclosed in my Customer Information Sheet and other submitted documents in order to process my loan application/availment/transaction and administer the same.
2. Retain my information for a minimum period of five (5) years from the date of full payment/completion/termination of the contract, unless a longer retention period is provided for by law or government rules and regulations. I agree that my information will be deleted/destroyed after this period.
3. Share my personal and account information with Philippine government regulatory agencies as required by law and regulations, the US IRS, credit information or investigation companies, financial institutions, credit bureaus, consumer reporting or reference agencies such as the Bankers Association of the Philippines, the Credit Information Corporation, and the Credit Management Association of the Philippines for the purpose of AML monitoring and reporting, credit investigation, consumer reporting, or for reports of my credit history and account updates.
4. Share my personal and account information to other YGC companies, the RCBC Group of companies, subsidiaries, affiliates, necessary third parties, and their duly-authorized representatives for any legitimate business purpose, including but not limited to the provision of any product related to my account/s as well as statistical and risk analysis processes. I am assured that security systems and data sharing agreements are employed to protect my information.
5. Inform me of future customer campaigns and base its offer using the personal and sensitive personal information that I shared with the company.

I also acknowledge and warrant that I have acquired the consent from all parties relevant to this consent and hold free and harmless and indemnify RLFC/RRC from any complaint, suit, or damages which any party may file or claim in relation to my consent.

¹ Includes, but not limited to, the following: full legal name, gender, date of birth, nationality, civil status, permanent address, present address, tax identification number and other government-issued identification numbers, mobile number, home number, office contact details, company name, job position or rank, office address, source of funds, gross annual income, among others

Signed this ____ day of _____ 20__ at _____ City.

Client's Printed Name and Signature

**LOAN/LEASE APPLICANT**

 INITIAL  UPDATING

Type of Credit Facility	Credit Amount and Terms
	Description of Collateral
Purpose of Credit Facility	Source of Repayment

Registered Name			Date of Registration			
Trade Name			Date of Initial Operation/Incorporation			
Nature/Line of Business		Type of Business Organization	Country of Incorporation/Organization			
Registered Address						
No./Building/Street		Barangay	City/Province	Zip Code	Phone No(s).	Fax No.
Office Address						
No./Building/Street		Barangay	City/Province	Zip Code	Phone No(s).	Fax No.
US Address						
No./Building/Street			City/State	Zip Code	Phone No(s).	Fax No.
Mailing Address				PEZA Registered		
<input type="radio"/> Registered Address <input type="radio"/> Office Address <input type="radio"/> US Address				<input type="radio"/> YES <input type="radio"/> NO		
FACTA Registered (Y/N) (For Financial Entity)		US TIN (Y/N) (if applicable)		GIIN (For Participating Foreign Financial Entity)		
Business Email Address		Tax Identification No. (TIN)		SSS/GSIS No.		
Association/Club/Organization (If Any)		Number of Branch(es)/Location		Number of Employees: _____		
				Manpower Unionized: <input type="radio"/> YES <input type="radio"/> NO		

Operating Facilities (such as land, warehouse, plant site, vehicles, heavy equipment, machineries, etc. Please use separate sheet when necessary):

PRINCIPAL STOCKHOLDERS (OWNING AT LEAST 20%)/PARTNERS/MEMBERS (For Juridical Entities):

[illegible]

OWNERS/DIRECTORS/SENIOR OFFICERS:

[illegible]

Relationship	Name of Company	% Ownership	Amount of Investment	Asset Size (As of _____)

Business References

DEPOSITORY BANK:

Name of Bank	Bank Branch	Type of Account	Account No.	Contact Person/Tel. No.

CREDITORS:

Name of Bank/ FI	Type of Facility	Approved Credit Line	Outstanding Balance (As of)	Contact Person/Tel. No.

SUPPLIERS (Give at least 3 Suppliers):

Name of Supplier	Product Services	Average Transaction/ Terms	Address	Contact Person/Tel. No.

CUSTOMERS (Give at least 3 Customers):

Name of Customer	Products Services	Average Transaction/Credit Terms	Address	Contact Person/Tel. No.

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I/We further authorize RCBC Leasing and Finance Corp., its successors, assigns, agents, and/or employees, to process the personal information that I/We have freely and voluntarily provided, including disclosures to industry-recognized credit bureaus and government regulatory bodies; as contained in the Data Privacy Notice that I/We received.

_____	_____
Print Name, Sign, and Date	Print Name, Sign, and Date
_____	_____
Print Name, Sign, and Date	Print Name, Sign, and Date

FOR RCBC LEASING'S USE ONLY

Business Unit	Client ID	Group ID
Industry BSP Eco Act	PSIC Code	

Documents Submitted

Company Documents () Company Profile () Profile of Owners/Stockholders/Partners/Key Officers	Sole Proprietorship () Mayor's Business Permit () DTI Certificate for Registration	Money Changers / Foreign Exchange Dealers / Remittance Agents () BSP Certificate of Registration () Mayor's Permit
Income Documents () Latest 3 Years Audited Financial Statements () Latest 3 Years Income Tax Returns () Latest Interim Financial Statements () Latest 6 Months Bank Statements	Partnership/Corporation/Others () Certificate of Registration/Organization () Articles of Co-Partnership/Incorporation () By-Laws () List of Directors/Trustees Officers/Latest GIS	Exception Remarks:

Identification/Documents Presented

Document	Reference/ID Number	Date of Issue	Expiry Date

Relationship Details

RCBC Leasing Relationship: ☐ NON-DOSRI ☐ DOSRI If DOSRI, what position: _____

How Obtained: ☐ WALK-IN ☐ REFERRED BY: _____ ☐ SOLICITED BY: _____

Relationship Start Date: _____ Relationship Officer: _____