

RW _____

PROCESSOR _____

APPROVER _____

OUTPUT CTRL NO. _____

CONVERSION INSTRUCTION LETTER

Rizal Commercial Banking Corporation
Stock Transfer Department
G/F West Wing, Grepalife Bldg.
221 Sen. Gil Puyat Avenue,
Makati City

SCANNED _____

S3WF _____

LNWF _____

Gentlemen:

Enclosed is/are the Stock Certificate/s (duly endorsed) issued by _____ for conversion as follows:

Cert. No.	Name of Stockholder	No. of Shares
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Please issue the new stock certificate in the name of:

Name	Address	No. of Shares
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Sincerely,

Signature of Shareholder

Authorized Signatory

Date: _____